



## Ernex Gift Cards - Selling (Activating)

As of March 4, 2008 the new Home Gift Card program with Ernex will replace the old Value Link Gift Card program. The following discusses the procedure for selling the new Gift Cards when processing through a SmartSelect during the initial transition period.

1. Type in the SKU number of the Gift Card as you would a regular product.
2. Enter the Quantity of 1 when prompted for the extra charge attached to the product.
3. Enter the amount that your customer is putting on the gift card at the PRICE field.
4. Prior to completing the transaction in **ProfitMaster Canada** you must now enter your transaction in the SmartSelect. Make sure that you enter the exact amount that was entered for the amount of the Gift Card as you will need to balance at the end of the day.
5. Once the SmartSelect has approved the transaction, in **ProfitMaster Canada**, you may now accept their chosen tender and complete the sale as normal.

*** ADD A SALES ORDER ***						Subtotal	50.00	
ACCT	CASH-00		SALES ID	PMC		Tax GST	0.00	
NAME	CASH, CREDIT, OR DEBIT CARD			SALES LOC	01	Tax PST	0.00	
ADDR	CASH, CREDIT, OR DEBIT CARD			STOCK LOC	01	Total	50.00	
							---\$CDN	
Line	Product	U/M	Qty	Description	U/M	Price	Amount	Tax L
003	_____?							
				Total Weight	.00	Total Volume	.00	
				Items Ordered				
001	8978426	}EA	1	GIFT CARD	EA		.00	<E 01
002		GC1{	1	AMOUNT ACTIVATED		50.000	50.00	E